

**Minutes of Meeting
BOARD FOR CONTRACTORS
INFORMAL FACT-FINDING CONFERENCES
April 10, 2012 (9:00 a.m.)**

The Board for Contractors convened in Richmond, Virginia, for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Todd Vander Pol, presiding officer, presided. No Board members were present.

Joseph Haughwout and Caroline Pruett appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case	C = Complainant/Claimant
Lic = Licensing Application	A = Applicant
RF = Recovery Fund Claim	R = Respondent/Regulant
Trades = Tradesmen Disciplinary Case/Application	W = Witness
	Atty = Attorney

Participants

- | | |
|--|--|
| 1. Michael A. Shifflett
t/a M & S Water Wells
File Number 2011-04745 (Disc.)
NO DECISION MADE | None |
| 2. Michael A. Shifflett
t/a M & S Water Wells
File Number 2012-01180 (Disc.)
NO DECISION MADE | Scott Vogel - C |
| 3. John C. Long
t/a Tile Wizard
File Number 2011-04374 (Disc.)
NO DECISION MADE | None |
| 4. Todd Lacy Enterprises Inc.
File Number 2012-01019 (Disc.)
NO DECISION MADE | Todd Lacy – R
Misty Anderson – R Atty |

The meeting adjourned at 11:58 a.m.

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

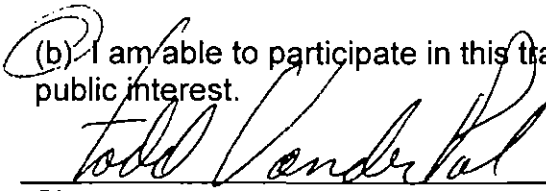
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Dwight Todd Van Der Pol
2. Title: Presiding Board Member
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on April 10, 2012
5. Nature of Personal Interest Affected by Transaction: _____

6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.



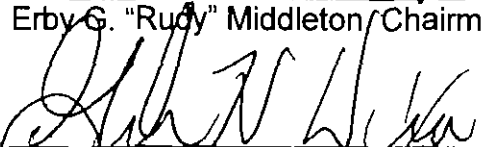
Signature

4-10-12

Date

BOARD FOR CONTRACTORS


Erby G. "Rudy" Middleton, Chairman


Gordon N. Dixon, Secretary

COPY TESTE:

Custodian of Records